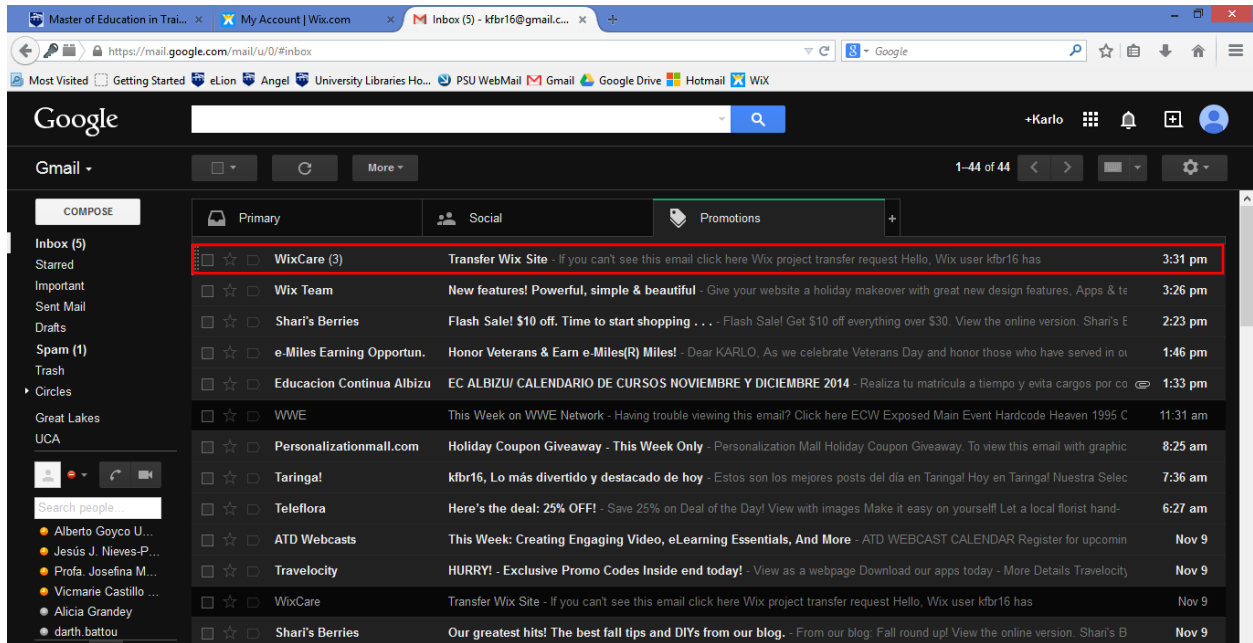
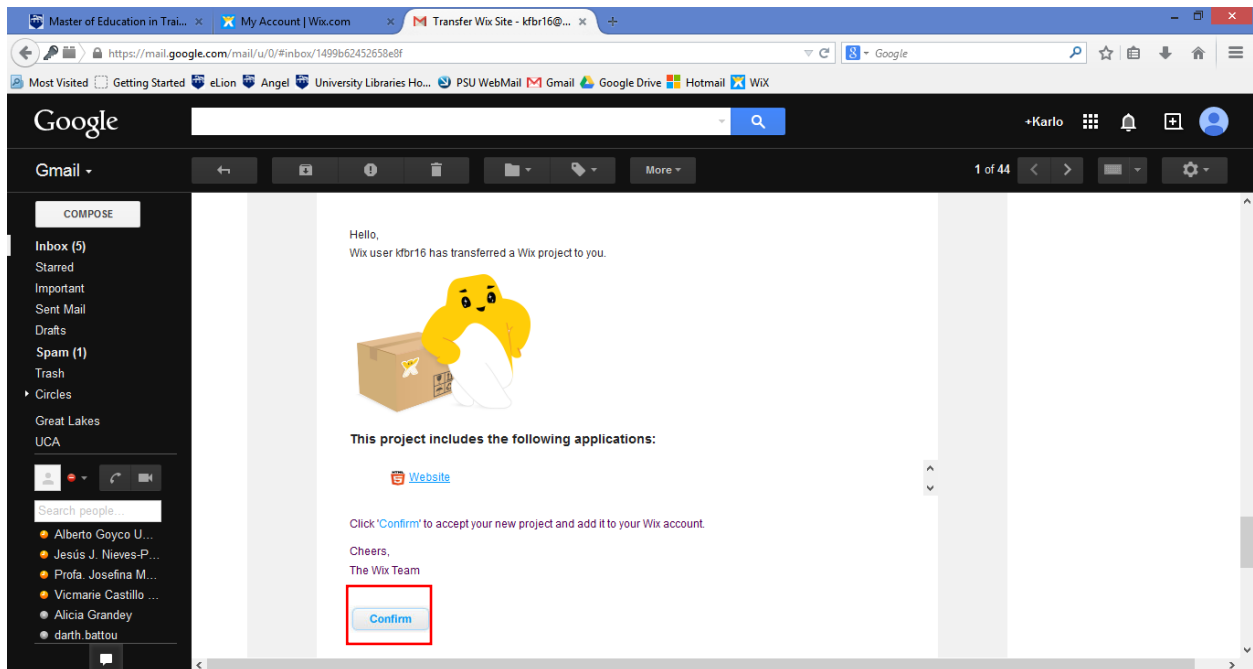


Penn State Harrisburg  
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Portfolio template

## ACCEPTING THE CAREER ENGAGEMENT PORTFOLIO TEMPLATE

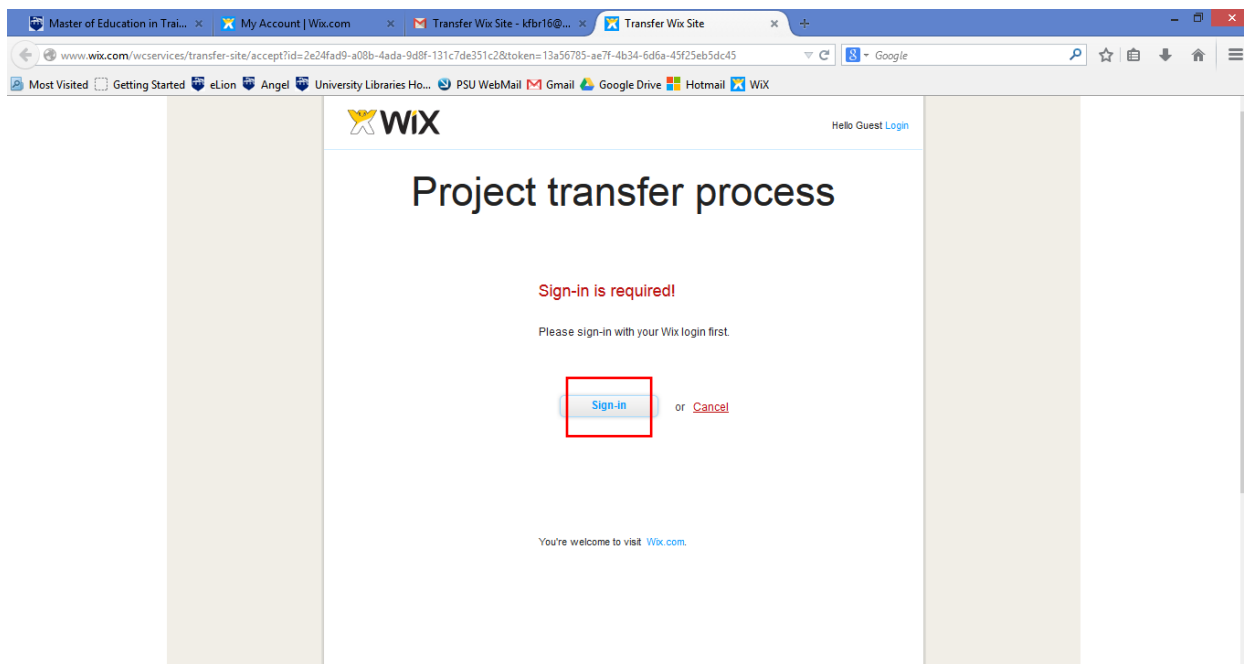


1. After you have requested the CEP template, check your email and look for mail from WixCare. The mail will be titled “Transfer Wix Site”. Make sure to check your spam, junk, social or promotions folder.

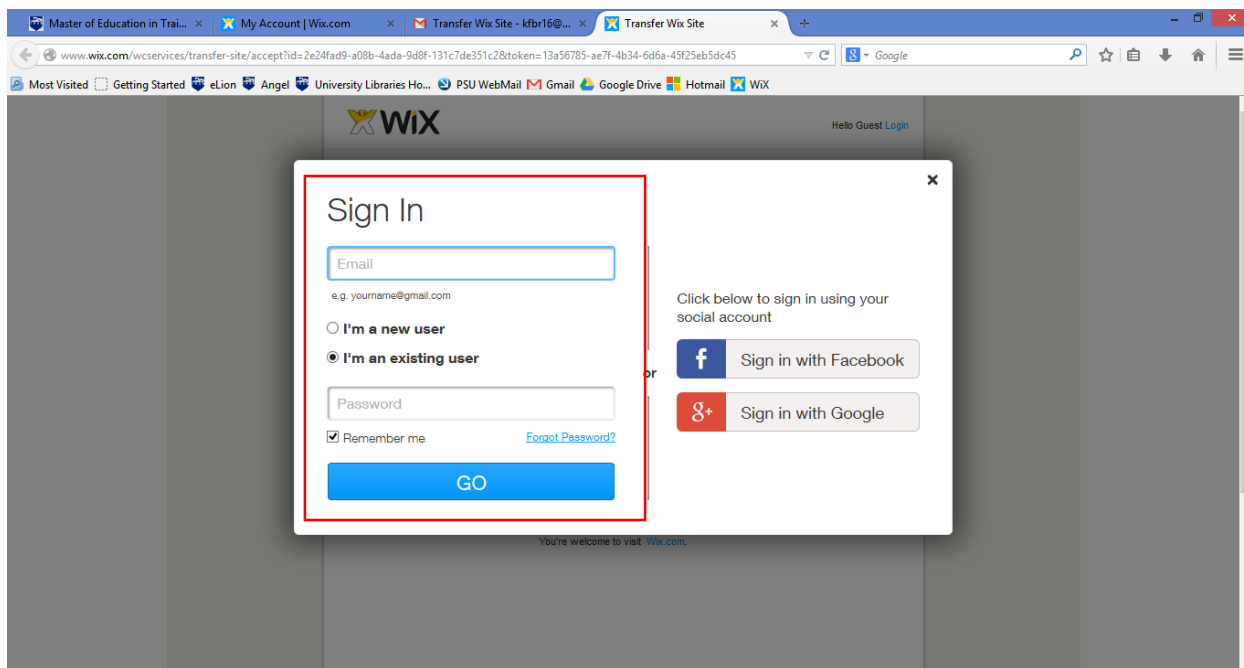


2. Access the mail and click on confirm.

## ACCEPTING THE CAREER ENGAGEMENT PORTFOLIO TEMPLATE

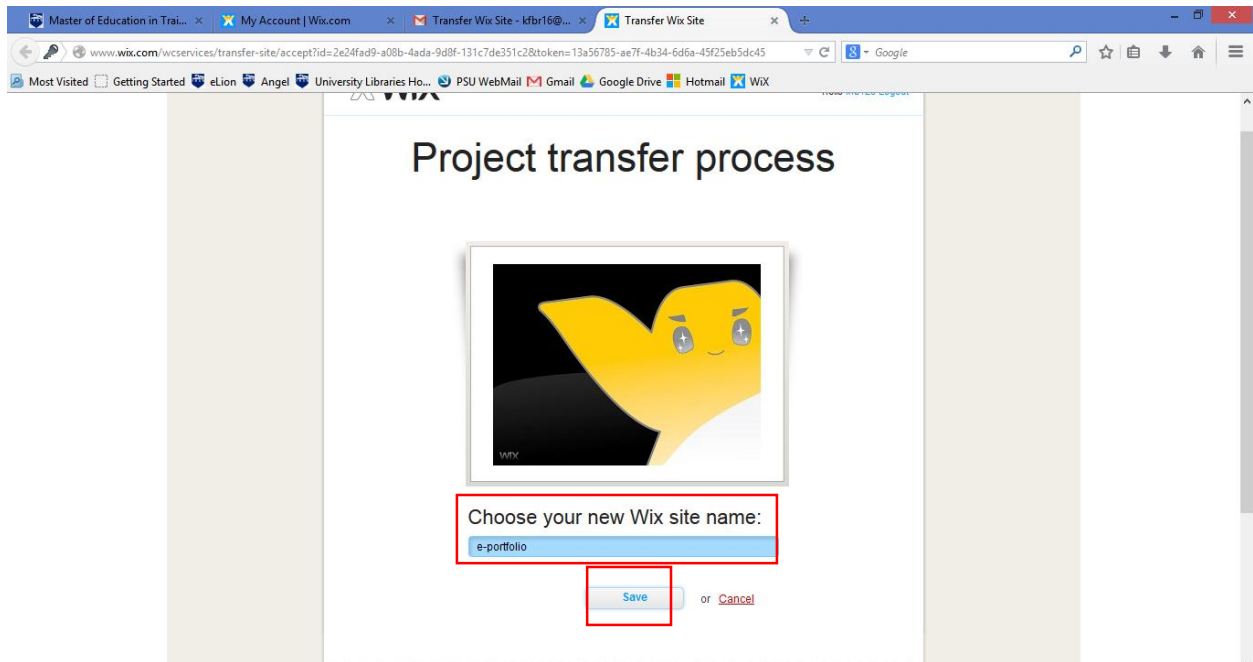


3. You will be required to sign in into your Wix account, if you are not signed in already.



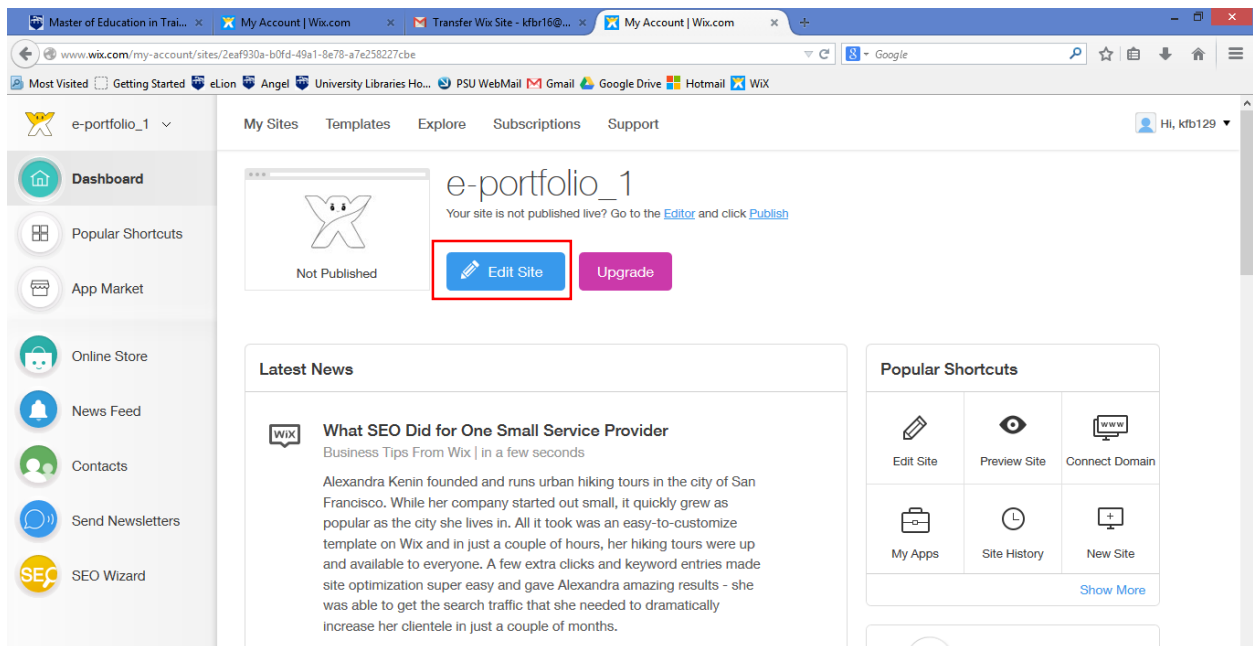
4. Sign in.

## ACCEPTING THE CAREER ENGAGEMENT PORTFOLIO TEMPLATE



5. Once prompted on the project transfer process page, click on “save”.

\*You can change the name of your CEP, then click on save.



6. Click on “edit site” to begin modifying your CEP.

**e-Portfolio**

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*I'm a title. Double Click here to edit me*

Use this section to introduce yourself. It's easy. Just click "Edit Text" or double click me to add your own content and make changes to the font. Feel free to drag and drop me anywhere you like on your page. I'm a great place for you to tell a story and let your users know a little more about you. You can answer and build upon the following questions:

*Who are you?  
Where are you from?  
What made you become a Training and Development professional?  
What made you apply to the TRDEV program?  
Any hobbies?  
Life philosophies*